

PARK FOREST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
March 17, 2011

The regular meeting of the Park Forest Public Library Board of Trustees opened at 7:05 p.m. Those present were:

Park Forest Public Library Board Members: Fritz Wildermuth, Joan Larsen, Linda Marron, Penny Shnay, and Sevena Merchant.

Absent were Gail Graham and Peg Donohue.

Park Forest Public Library Staff: Barbara Byrne Osuch, Renee Wick-Brink, George Manno, Mary VanSwol, and Sharon O'Leary

Also attending was Pat Kelly, Trustee of the Olympia Fields Public Library

APPROVAL OF MINUTES

The minutes of the budget meeting of February 17, 2011 were approved as submitted.

COMMUNICATIONS

Library Director Osuch read a thank you from Village of Park Forest Finance Director Mary Dankowski for the gift of appreciation that was given to her.

Library Director Osuch read some positive comments from the suggestion box.

FINANCIAL REPORT

President Shnay noted a late tax payment.

President Shnay noted that interest payments were greater than expected.

Trustee Merchant questioned the Capital Outlay account item of \$12,181. Details would be available after the meeting.

REPORT OF THE PRESIDENT

President Shnay reminded everyone that the Library was temporarily closed last year, so this year's reports look better.

Trustee Larsen inquired of the Patron Services Manager as to the kinds of comments that were coming from patrons. Patron Services Manager, Wick-Brink reported that comments were generally positive, except for the location of the new books.

President Shnay complimented the Department Managers and Coordinators on the quality of their reports.

REPORT OF THE LIBRARY DIRECTOR

Library Director Osuch noted:

1. Status of the merger of the five merging northern and central Illinois Library Systems.
2. The partnership between the Village of Park Forest and the Library to install a flag pole on Library Grounds.
3. That April 2, will be a Service Day at the Library for the Kiwanis Club.

4. That State Senator Toi Hutchinson will host a Women's History Month program at the Library on March 26.
5. Her involvement in the Village Strategic Planning process.
6. The March 21, presentation of the Resolution of Gratitude to the Village Board
7. That a walk through was scheduled for March 18, for those bidding on the Cleaning Service.

REPORT OF THE OLYMPIA FIELDS PUBLIC LIBRARY TRUSTEE

Trustee Kelly had no report other than to offer Kudos to Library Director Osuch and the staff for the happenings in the Library.

REPORT OF THE COMMITTEES

Art Committee: Trustee Larsen expressed the desire to use art to draw people in to the Library, and expose children to art. The committee is recommending the placing of selective nature related art in the Ringing Room, as well as, other areas of the Library. They have visited other libraries, and art galleries for ideas. Tall Grass Art Gallery will be able to make part of their collection available in the fall of this year. The committee is researching art loans from local artists. The first area to be addressed will be the Ringing Room. They are looking for a large piece for the wall in the front of the room.

POLICY REVISION APPROVAL

This was tabled until the next regular meeting.

FY 2011 TO 2012 BUDGET REVIEW

The budget for fiscal year 2011-2012 was reviewed by the board.

INTERNET USE POLICY 1st READING

The first reading of the Internet Use Policy was done. A presentation of the Log In procedures for Youth Services and Adult Services was requested for the next meeting.

DUTCH BARN PROPOSAL

Trustee Larsen moved that the entire Dutch Barn proposal be accepted as presented.

Trustee Merchant seconded.

The motion passed with three in favor and one abstaining.

NEW MILEAGE RATE

Trustee Larsen moved that the Board approve to reimburse business mileage at the rate of 51 cents per mile in accordance with IRS procedure, and that the monthly mileage allowance for the Library Director and Community Services Assistant also reflect the adjustment.

Trustee Merchant seconded.

Motion carried.

The regular meeting was adjourned at 8:30 p.m.

Sevena Merchant
Library Board of Trustees